



FOI Request Freight Transport Association

Reference	RSN20575
Request Stage	Request / Internal Review
Date Received	04/05/2020
Date Responded	01/06/2020
Disclosure	Full
Exemptions / Exceptions	N/A
Supporting Documents	N/A

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Request

In July 2019 I was advised that the Freight Transport Association (FTA) had been engaged by Merseytravel in 2016 for a 3-year contract to provide a an engineering consultancy service to the Bus Services Division.

Although I have researched the Contract Finder, I cannot find any details relating to the 2016 contract.

I would appreciate, under the terms of the FOI, if you would provide answers to the following questions: -

- 1) Under what process were the FTA engaged: -
 - a) An open tender invitation?
 - b) Another process?
 - c) Please specify what the other process was?
 - d) Please provide a copy of the public notification of Merseytravel's intent to place this contract?
 - 2) If neither of the above methods were used, how were they engaged?
 - 3) Did Merseytravel approach the FTA initially?
 - 4) On what date was the initial contact made between Merseytravel and the FTA?
 - 5) If Merseytravel made the initial contact, which person, in which department made the contact?
 - 6) On what date did the contract start?
 - 7) What was the annual contract value?
 - 8) What was the actual total spend on this contract, for 2016-19?
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Response

Thank you for your recent request made under the Freedom of Information Act. Please find Merseytravel's response below.

- 1) Under what process were the FTA engaged: -
 - a) An open tender invitation?
 - b) Another process?
 - c) Please specify what the other process was?
 - d) Please provide a copy of the public notification of Merseytravel's intent to place this contract?

Three quotations were requested in accordance with Merseytravel's Constitution. There was no requirement for Merseytravel to formally advertise this opportunity.

- 2) If neither of the above methods were used, how were they engaged?

See above

- 3) Did Merseytravel approach the FTA initially?

Merseytravel went out for three quotations in accordance with its Constitution.

4) On what date was the initial contact made between Merseytravel and the FTA?

Quotations were requested in late 2016. We do not have the exact date but are able to provide this to you at a later date when we can access the relevant files in Mann Island. Currently officers are working from home due to the COVID-19 pandemic.

5) If Merseytravel made the initial contact, which person, in which department made the contact?

Bus Network Performance Manager

6) On what date did the contract start?

1st December 2016

7) What was the annual contract value?

The contract was for £23,625 per annum

8) What was the actual total spend on this contract, for 2016-19?

2017/18 £26,025.15
2018/19 £40, 987.30
2019/20 £42, 937.38

Please note that in years two and three we needed to expand the checks across the operators and had some specific needs to re-inspect. It was also necessary to undertake several checks due to customer complaints and concerns regarding maintenance regimes at the depot. In addition to this we undertook joint operations with VOSA.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review, which should be addressed to:

Mrs Julie Watling
Legal, Democratic Services & Procurement Manager
Merseytravel
PO Box 1976
Liverpool
L69 3HN
julie.watling@merseytravel.gov.uk

If you are not content with the result of your internal review, you also have the right to complain to the Information Commissioner, whose address is

The Information Commissioner's Office,
Wycliffe House,

Water Lane,
Wilmslow,
Cheshire SK9 5AF
www.ico.gov.uk